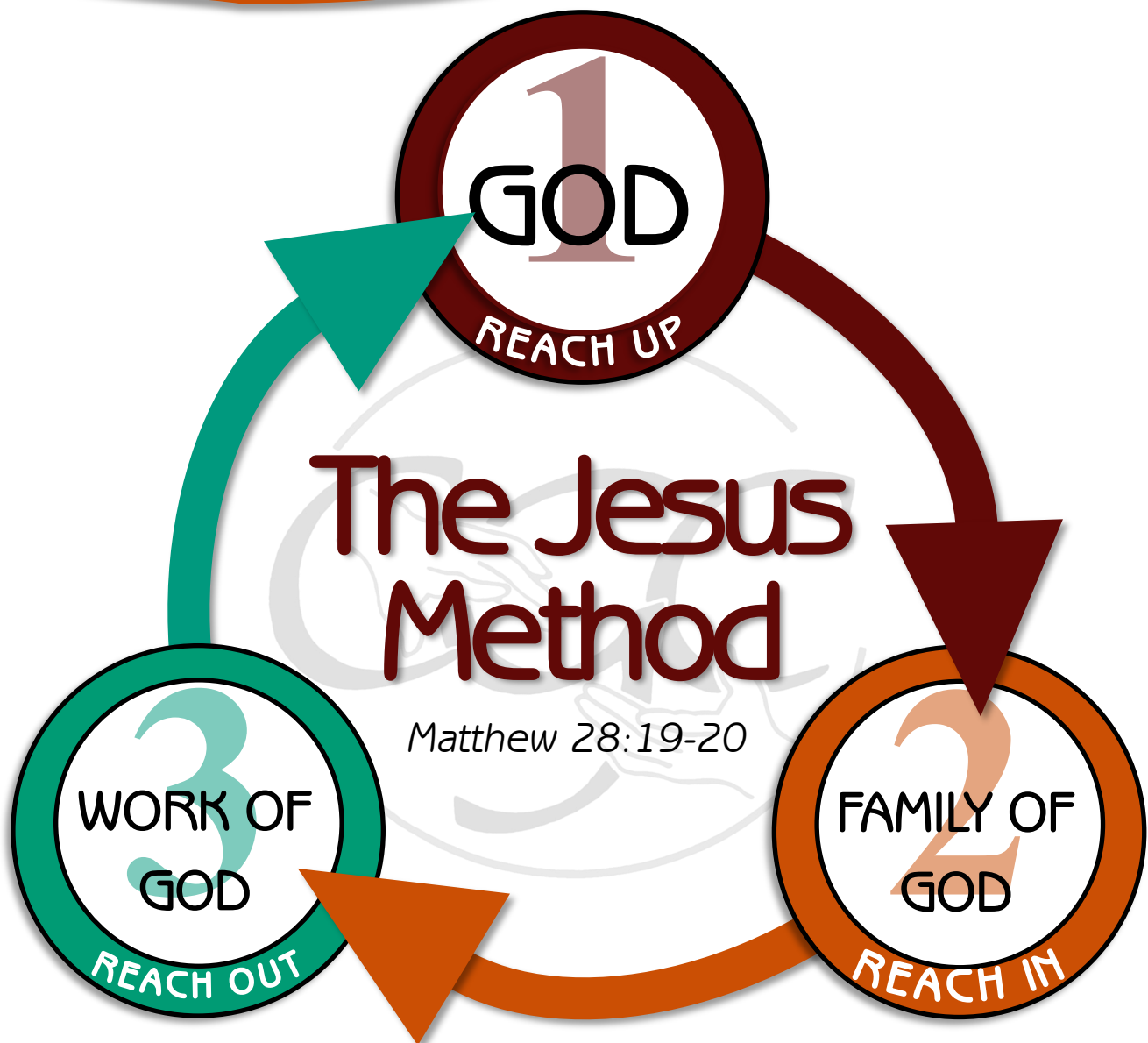




Calvary Gospel Church
Steps to Ministry
& Volunteer Application



"The Jesus Method"

I'm always amazed when I see a person give their heart to our Lord. This is, beyond a shadow of a doubt, the greatest of all miracles. However, we have a far greater responsibility than just reaching the individual with the New Birth Message.

Our purpose statement says that we are to **Reach Up** in worship, **Reach In** in discipleship and to **Reach Out** in evangelism. We are further commanded in Scripture to make disciples of all people. So our responsibility is to "get the person saved" and "keep the person saved". In keeping that person saved we are to instruct him or her to go out and reach another person with the gospel message of salvation, thus repeating the cycle in another's life. (II Timothy 2:2)

Our process of growing disciples is the same as explained by Jesus in the gospel of Matthew chapter 28, verses 19-20.

The process is shown in this publication. Also, our purpose statement is combined with the three priorities of a Christian; God, the family of God, the work of God. We are to **Reach Up** to God in personal worship and devotion - **Reach In** in discipleship and personal growth - **Reach Out** to others who are in our community. We point the people toward God, and the process is repeated again - and again - and again. The goal is the multiplication of disciples.

We welcome you to God's big family. We are here to help and, if in any way we can better serve you, please take the liberty to let us know. Again, welcome to the family of God.

Yours in His service,



Pastor Roy & Lois Grant

Steps to Ministry



New Birth Experience

Repentance, Baptism, and Receiving the gift of the Holy Ghost with the evidence of speaking in an unknown language.

Personal Devotion

Prayer, Bible Reading, Worship, and Church Attendance



Discipleship

New Life Class 101 - A detailed study of the fundamentals of successful Christian living.

New Life Class 201 - An in-depth study of the New Birth experience and the character and nature of Jesus Christ.

New Life Class 301 - A complete study of the Biblical Christian Lifestyle.

Life & Leadership Classes - Various classes for personal growth offered at CGC.



Service

All members are encouraged to get involved in ministry, using the "Jesus Method" of ministry - *Reach Up* in Worship, *Reach In* in Discipleship, and *Reach Out* in Evangelism.




Getting Involved in Ministry

You have now been introduced to the Steps of Ministry. For each level of New Life Class you complete, you are eligible to get involved in certain ministries and positions. A list of those positions are found on the next three pages. If you desire to get involved in ministry:

- Prayerfully consider what ministry/position aligns with your God-given talents and abilities.
- Complete a Ministry Volunteer Application and a Membership Covenant.
- If a Motor Vehicle Record Release of Interest is required for the position for which you are applying, please complete that document as well.

Submit these documents to the Ministry Placement Team or the church office. Your application will be reviewed and you will be contacted by the appropriate ministry leader to set up an interview.

PLEASE NOTE:

- *Each ministry may have its own set of guidelines and requirements that must be met. These guidelines and requirements will be discussed in your interview with the appropriate ministry leader.*
 - *Background checks are required for involvement in any ministry working with minors.*
 - *For any persons driving church vehicles, a copy of your driver's license, a completed **Motor Vehicle Record Release of Interest** document, and proof of personal insurance must be submitted.*
 - ***Child Abuse Prevention Training** is mandatory for all volunteers.*
- 

POSITION LIST - ELIGIBLE UPON COMPLETION OF NEW LIFE CLASS 101

MINISTRY	POSITION		POSITION DESCRIPTION
FIRST IMPRESSION\ MINISTRIES			
Altar Workers	Intercessor		Intercedes for folks who are praying at the altar
Altar Workers	Worshiper		Creates an atmosphere of worship during altar call
Facilities Décor	Support Team		Assists in seasonal décor as well as outdoor grounds
First Impressions	Greeter	BC	Greets guests as the enter CGC
First Impressions	Check-In Greeter	BC	Assists with children's ministry check-in process
Janitorial	Support Team		Assists in the cleaning of the church
Multimedia	Media Tech		Operates the computer during services
Multimedia	Recording Tech		Records sermons and operates the live feed
Sound Team	Sound Tech		Operates the sound system for services & events
The Great Awakening	Coffee Shop		Assists in the Sunday morning coffee shop
Usher Team	Usher	BC	Provides information for folks, collects offering
STUDENT MINISTRIES			
Campus Ministry	Student Involvement		Assists in operation of CMI
OUTREACH MINISTRIES			
Home Bible Studies	Teacher		Teaches Bible Studies
Transportation	Driver	BC/MVR	Picks up people to attend CGC services
FAMILY MINISTRIES			
Deaf Ministry	Worship Interpreter		Interprets the worship & preliminaries for CGC services
ESL	Classroom Aide		Assists in teaching the ESL class
Ladies Ministry	Support Team		Helps facilitate events for Ladies Ministry
ADMINISTRATIVE MINISTRIES			
Baskets of Comfort	Support Team	BC	Delivers baskets to the UW Children's Hospital
Building Maintenance	Support Team		Completes maintenance projects at CGC
CGC News	Support Team		Conducts interviews/write articles for the CGC News
Communications	Graphic Designer		Designs graphics for CGC's marketing efforts
Communications	Photographer		Takes photos at CGC events
Communications	Social Media Manager		Manages social media content for CGC
Prayer Chain	Prayer Chain Member		Prays for church needs when contacted
Special Events	Support Team		Helps facilitate special events

BC - Background Check Required

MVR - Motor Vehicle Record Release of Intent Required

POSITION LIST - ELIGIBLE UPON COMPLETION OF NEW LIFE CLASS 201

MINISTRY	POSITION		POSITION DESCRIPTION
FIRST IMPRESSION\ MINISTRIES			
Guest Follow Up	Support Team		Contacts guests who attend a CGC service
Music	Praise Team		Sings during CGC services
Security	Camera Monitor	BC	Monitors live camera footage during services
STUDENT MINISTRIES			
Bible Quizzing	Helper	BC	Helps quizzers memorize their scriptures
Bible Quizzing	Quizzing Coach	BC	Leads quizzing team at monthly quiz competitions
Children's Ministry	Assistant Teacher	BC	Assists in a children's classroom
Children's Ministry	Bus Ministry	BC/MVR	Picks up kids for Sunday School
Children's Ministry	Coordinator	BC	Coordinates Jr Camp or Tupelo Children's Mansion efforts
Children's Ministry	Fundraiser	BC	Coordinates the fundraising efforts of Children's Ministry
Children's Ministry	Gravity Staff	BC	Facilitates 4th-6th grade pre-teen group
Children's Ministry	Greeter	BC	Greets and helps check in children
Nursery	Nursery Worker	BC	Takes care of infants during church services
FAMILY MINISTRIES			
Ladies Ministry	Event Coordinator		Coordinates events for Ladies Ministry
ADMINISTRATIVE MINISTRIES			
Ministry Placement	Admin Support		Administrates the ministry placement process
Ministry Placement	Recruiter		Talks to CGC members about getting involved

BC - Background Check Required

MVR - Motor Vehicle Record Release of Intent Required

POSITION LIST - ELIGIBLE UPON COMPLETION OF NEW LIFE CLASS 301

MINISTRY	POSITION		POSITION DESCRIPTION
FIRST IMPRESSION\ MINISTRIES			
Altar Workers	Frontliner		Prays with folks at the altar
Music	Musician		Plays an instrument in CGC services
Music	Worship Leader		Leads worship in CGC services
Security	Security Member	BC	Monitors hallways & building
The Great Awakening	Promotions		Promotes The Great Awakening Coffee Shop
The Great Awakening	Cashier		Operates the cash register for the coffee shop
Usher Team	Usher Captain	BC	Operates as the primary usher contact for a service
STUDENT MINISTRIES			
Campus Ministry	Support Team		Helps facilitates the operation of CMI
Children's Ministry	Appleseeds Staff	BC	Facilities Appleseeds ministry for pre-teen girls
Children's Ministry	Choir Director	BC	Leads the children's choir at special events
Children's Ministry	Lead/Backup Teacher	BC	Teaches in a children's classroom
Children's Ministry	Praise Team Leader	BC	Leads the children's praise team at special events
Children's Ministry	Intern Coordinator	BC	Coordinates involvement of children in ministry
Hyphen Ministry	Support Team	BC	Facilitates Hyphen young adults ministry
Youth Ministry	Jr. High Teacher	BC	Teaches junior high classes on Sunday mornings
Youth Ministry	Sr. High Teacher	BC	Teaches senior high classes on Sunday mornings
Youth Ministry	Support Team	BC	Facilitates youth events on an as-needed basis
Youth Ministry	Youth Team	BC	Facilitates youth ministry (7th-12th grade)
OUTREACH MINISTRIES			
CIP	Admin Assistant		Assists CIP with administrative tasks
CIP	Driver	BC/MVR	Provides transportation for the CIP students
CIP	Security		Ensures the security of the CIP students
CIP	Teacher		Teaches the CIP classes
Extension Works	Church Plant Worker	BC	Helps in one of CGC's extension works
Prison Ministry	Support Team		Assists in prison ministry with teaching, music, etc
FAMILY MINISTRIES			
CARE	Caregiver		Helps get guests and new members connected at CGC
Deaf Ministry	Sermon Interpreter		Interprets the sermons for services
Life & Leadership	Teacher		Teaches various life & leadership classes
Marriage Mentoring	Marriage Mentor		Mentors engaged or married couples
Men's Ministry	Group Leader		Facilitates group discussions
New Life Classes	Mentor		Teaches discipleship classes outside of normal services
New Life Classes	Teacher		Teaches discipleship classes
ADMINISTRATIVE MINISTRIES			
Communications	Ministry Liaison		Works with ministries to best communicate their events
BC - Background Check Required MVR - Motor Vehicle Record Release of Intent Required			



Calvary Gospel Church Extension Works

In planting seeds all over Dane county, there are multiple opportunities for ministry involvement with CGC's many Extension Works. The requirements for involvement within each of these extension works may vary. Please submit your volunteer application with the name of the extension work as the ministry name and "Church Plant Worker" as the position.

Voces Unidas

Spanish/English Bilingual Church

Services: Sunday 1 PM & Tuesday 7 PM

Pastor: John Seidl

Revival Pentecostal Church

Allied Drive Extension Work

Service: Sunday 2 PM

Pastor: James Hawk

Rolling Prairie

Sun Prairie Extension Work

Service: Tuesday 7 PM

Pastor: Linda Brown

African International Ministries (AIM)

French/English Services

Service: Sunday 1 PM

Pastor: Claude Abga

Apostolic Worship Center (AWC)

Poynette Extension Work

Service: Saturday 6 PM

Pastor: Dave Haupt

UPC of Stoughton

Stoughton Extension Work

Service: Sunday 10 AM & Thursday 7 PM

Pastor: Richard Thomas

Calvary Gospel Church

Ministry Volunteer Application

FULL NAME _____ OCCUPATION _____

ADDRESS _____ CITY, STATE, ZIP _____

HOME PHONE _____ CELL PHONE _____

EMAIL _____ DATE OF BIRTH _____

How long have you attended CGC? _____

Have you been baptized in Jesus' Name? YES _____ NO _____ If YES, When? _____

Have you received the gift of the Holy Ghost? YES _____ NO _____ If YES, When? _____

WHAT NEW LIFE AND/OR LEADERSHIP TRAINING HAVE YOU COMPLETED? (70% = Complete)

New Life 101 YES _____ NO _____ If YES, Date Complete: _____

New Life 201 YES _____ NO _____ If YES, Date Complete: _____

New Life 301 YES _____ NO _____ If YES, Date Complete: _____

List additional Life & Leadership Training you have completed, along with completion dates:

MINISTRY & POSITION(S) APPLYING FOR (See pages 5-7 for list of options)

MINISTRY #1: _____ POSITION #1: _____

MINISTRY #2: _____ POSITION #2: _____

EXPERIENCE

What CGC ministries have you been involved in previously? If you are transferring to CGC, what is your previous ministry involvement and accomplishments?

MY ABILITIES - Check all that apply

<input type="checkbox"/> Decorating	<input type="checkbox"/> Plumbing	<input type="checkbox"/> Mechanic	<input type="checkbox"/> Counseling
<input type="checkbox"/> Graphic Design	<input type="checkbox"/> Flooring	<input type="checkbox"/> Drummer	<input type="checkbox"/> Financial
<input type="checkbox"/> Multimedia	<input type="checkbox"/> Drama/Acting	<input type="checkbox"/> Guitarist	<input type="checkbox"/> IT
<input type="checkbox"/> Photography	<input type="checkbox"/> Child Care	<input type="checkbox"/> Keyboardist	<input type="checkbox"/> Journalism/Writing
<input type="checkbox"/> HVAC	<input type="checkbox"/> Customer Service	<input type="checkbox"/> Singing	<input type="checkbox"/> Medical Care
<input type="checkbox"/> Carpentry	<input type="checkbox"/> Transportation	<input type="checkbox"/> Data Entry	<input type="checkbox"/> Set Design
<input type="checkbox"/> Drywall	<input type="checkbox"/> Maintenance	<input type="checkbox"/> Receptionist	<input type="checkbox"/> Sound
<input type="checkbox"/> Electrical	<input type="checkbox"/> Janitorial	<input type="checkbox"/> Marketing	<input type="checkbox"/> Videography
<input type="checkbox"/> Painting	<input type="checkbox"/> Gardening	<input type="checkbox"/> Carpet Cleaning	<input type="checkbox"/> Work With Special Needs

WHAT SERVICES DO YOU ATTEND REGULARLY?

Calvary Gospel Church

☐ Sunday - 10 AM ☐ Sunday - 6 PM ☐ Wednesday - 7 PM ☐ Friday Prayer - 7 PM

Voces Unidas - Spanish/English Bilingual Services

☐ Sunday - 1 PM ☐ Tuesday - 7 PM ☐ Thursday Prayer - 7 PM

African International Ministries (AIM) - French/English Services

☐ Sunday - 1 PM ☐ Friday Prayer - 7 PM

Revival Pentecostal Church - Allied Dr. Extension Work

☐ Sunday - 2 PM ☐ Tuesday Prayer - 7 PM

Apostolic Worship Center - Poynette Extension Work

☐ Saturday - 6 PM ☐ Tuesday Prayer - 6:30 PM

Rolling Prairie - Sun Prairie Extension Work

Stoughton UPC - Stoughton Extension Work

☐ Tuesday - 7 PM ☐ Sunday - 10 AM ☐ Thursday - 7 PM

BACKGROUND & MOTOR VEHICLE RECORD RELEASE OF INTEREST

If the ministry position you are interested in involved driving on behalf of the church, do you currently have a valid Wisconsin Driver's License? YES ☐ NO ☐

** If YES, please include a photocopy of your license and fill out the Motor Vehicle Record Release of Interest found on the last page of this packet.*

CGC requires background checks for all ministry volunteers who will or may have contact with any persons under 18 years of age. Upon approval for ministry, you will be asked to complete a background check.

SIGNATURE

SIGNATURE: _____ DATE: _____

OFFICE USE ONLY

DATE SCANNED: ____ / ____ / ____

5301 Commercial Ave, Madison, WI 53704
www.cgcmadison.org - 608.249.6445

Calvary Gospel Church

Membership Covenant

Having been born into the Kingdom of God by repenting of my sins, being baptized in Jesus' name for the remission of sins, and being filled with the Holy Spirit, I am now led by the Holy Spirit to join Calvary Gospel Church as an active, voting member, with all its privileges and responsibilities. In doing so I joyfully and willingly commit myself to the following:



1. I pledge myself to Reach Up through personal devotion to God
 - By maintaining personal Bible study, prayer, and worship.
 - By faithfully attending services at Calvary Gospel Church.
 - By faithfully bringing my tithe to God.

Psalm 119:33-38, Ephesians 4:20-24, Mal 3:8-10



2. I pledge myself to Reach In to Calvary Gospel Church through personal growth and selfless service, thereby adding value to the family of God
 - By continually striving to grow and mature in every area of my life.
 - By promoting spiritual growth in my home and among my family members.
 - By living a holy and Godly life.
 - By living in agreement with our Statement of Faith and Bylaws.
 - By endeavoring to keep the unity of the Spirit until we all come to the unity of the faith.
 - By following and praying for our leadership.

1 Thessalonians 5:16-18, Philippians 2:1-5, Romans 15:7, John 15:12, Hebrews 10:24-25, Ephesians 4:11-13, Hebrews 13:17



3. I pledge myself to Reach Out to others through ministry
 - By being a living testimony and sharing my faith with others.
 - By inviting the un-churched to attend services and other activities and warmly welcoming those who visit.
 - By supporting revival both locally and worldwide by prayer and offerings.

SIGNATURE OF NEW MEMBER: _____ DATE: _____

PRINT NAME: _____

Calvary Gospel Church

Motor Vehicle Record - Release of Interest

This is an authorization of: (Circle One)

1. **Volunteer** - for release of my driving record for a position applied for that requires me driving at the direction of the volunteer organization.
2. **Employee** - for release of my driving record for employment purposes, at my employer's discretion for the full term of my employment.

I, _____, am an employee, prospective employee, or volunteer of the company named above and I request a copy of my official driving record in the state of Wisconsin to my employer, prospective employer, volunteer organization, or their agent.

Employee/Prospective Employee/Volunteer Full Name (First, Middle, Last)	Date of Birth (MM/DD/YYYY)	Today's Date (MM/DD/YYYY)
Employee/Prospective Employee/Volunteer Signature	Email Address	

Please reference the last 3 years when answering the following:

Restrictions: YES** or NO	
Personal Insurance Company	
# of Fault Accidents	
# of Major Violations***	
# of Minor Violations	

**** If license has restriction for anything other than glasses or right outside mirror, mark YES and explain.**

***** A major moving violation includes: reckless driving, speed excess, driving under the influence, and/or fleeing scene of accident.**

PLEASE INCLUDE A PHOTOCOPY OF YOUR DRIVER'S LICENSE WHEN TURNING IN THIS FORM

OFFICE USE ONLY

I hereby certify:

1. The company named below is an employer, prospective employer, or volunteer organization of the above named individual
2. The information contained in the abstracts of driver records obtained from DOL shall be used in accordance with the requirements and in no way violate the provisions of RCW 46.52.130. No information contained therein shall be divulged, sold, assigned, or otherwise transferred to any third person or party. The abstracts of driver records shall be used exclusively for employment, prospective employment or a volunteer organization position.

I affirm that I am a representative authorized to bind the company named below:

Calvary Gospel Church - 5301 Commercial Ave - Madison, WI 53704 - 608.249.6445

DATE SIGNED: _____ AUTHORIZED REPRESENTATIVE SIGNATURE: _____