

Calvary Gospel Church

Ministry Addition/Change Form

This form is ONLY to be used by those who are currently serving in a position and wish to resign or transfer from that position, or wish to volunteer for an additional ministry. If you are not currently a volunteer at CGC, please fill out the "Ministry Volunteer Application" which is found in the "Steps to Ministry" packet.

GENERAL INFORMATION

FULL NAME: _____

ADDRESS: _____ CITY, STATE, ZIP: _____

HOME PHONE: _____ CELL PHONE: _____

EMAIL: _____ DATE OF BIRTH: _____

MINISTRY & POSITION RESIGNING/TRANSFERRING FROM *(If applicable)*

MINISTRY: _____ POSITION: _____

MINISTRY & POSITION REQUESTING APPROVAL TO ADD/TRANSFER TO

MINISTRY: _____ POSITION: _____

DISCUSSION WITH OUTGOING MINISTRY LEADER *(If applicable)*

If resigning or transferring, we ask that you discuss with the ministry leader the reasons you are wishing to leave. Please indicate the results of that conversation and have the ministry leader sign below.

SIGNATURES

VOLUNTEER SIGNATURE: _____ DATE: _____

SIGNATURE OF
MINISTRY LEADER (if applicable): _____ DATE: _____

OFFICE USE ONLY

DATE SCANNED: ____ / ____ / ____

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